



Application to E-file Returns and View Tax Information Online

This application must be completed if you wish to file and pay provincial tax returns through the Internet or to authorize a 3rd party (e.g. accounting firm) to e-file tax returns on your behalf. When registered, you will have access to your tax transactions through the Internet.

Once your application is processed, you will be issued a unique User ID and Password to access this service. For security purposes, these will be mailed separately, two to three days apart, to the address and attention of the contact person named below. Once registered, it is not mandatory that you file your tax returns through the Internet. You may simply wish to use the system to view your recent tax transactions and account balance information.

A separate application form must be submitted if you wish to e-file for more than 2 tax accounts.

1. Please list the tax account(s) you wish to e-file for:

Account #: _____ Business Name: _____

Account #: _____ Business Name: _____

2. Have you previously registered a tax account for SETS? Yes No

If no, and you are registering one tax account, you will receive a User ID and Password to access the system (go to #3 below). If you are registering two tax accounts, please indicate your system access preference:

I want to use a separate User ID and Password for each tax account above.

I want to use one User ID and Password to access the tax account(s) above.

If yes, please indicate your system access preference:

I want to use a separate User ID and Password for each tax account above.

I want to use my existing SETS User ID and Password to access the tax account(s) above.

• The tax account number associated with my existing SETS User ID and Password is: _____

3. If you wish to authorize a 3rd party to access your tax account to e-file returns on your behalf, provide the following:

3rd Party ID Number: _____ (You must contact them to obtain this number)

3rd Party Business Name: _____

4. If you wish to use this service to make payments, **attach a VOID cheque** for the appropriate bank account and indicate who is authorized to make payments from this account:

Your business only

3rd party only

Both

OFFICE USE ONLY													

5. If you wish to be notified by e-mail that your tax return should be filed, please click here:  (<http://www.finance.gov.sk.ca/emailedreturns>)

6. Provide an authenticity question and the answer: (You will be asked to answer this question if you need help accessing your e-file account.)

Question: _____ Answer: _____
(Maximum 30 characters) (Maximum 30 characters)

7. Contact person responsible for maintaining your e-file User ID and Password:

Name of Person _____ Business Phone Number (____) _____

Mailing Address _____
Street Address

City _____ Province _____ Postal Code _____

APPLICANT DECLARATION To be completed by the individual authorized to enter into this agreement.

I hereby make application to access and use the Saskatchewan Electronic Tax Service. If using this service to make payments, I authorize Saskatchewan Finance to prepare debits, by paper or electronic means, for amounts due to Saskatchewan Finance that are authorized by me and only on the bank account for which a void cheque has been provided for this purpose. I warrant and guarantee that I am a recognized signing officer empowered to enter into this agreement.

Print name of owner or authorized official _____

Position Held _____

Signature _____

Date _____