

# *The Queen's Bench Regulations*

*Repealed*

by [Saskatchewan Regulations SR 100/2023](#)  
(effective November 1, 2023).

*Formerly*

[Chapter Q-1.01 Reg 1](#) (effective July 1, 1999) as amended by Saskatchewan Regulations, [2001, c.L-5.1 Reg 4](#), [76/2001](#), [58/2002](#), [108/2002](#); [57/2003](#), [61/2004](#); [7/2005](#), [5/2006](#), [71/2006](#), [10/2007](#), [44/2008](#), [127/2008](#), [30/2010](#), [48/2013](#), [2/2017](#), [7/2017](#), [44/2017](#), [109/2017](#), [3/2019](#), [84/2019](#), [116/2020](#), [6/2021](#), [47/2022](#) and [22/2023](#).

## **NOTE:**

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

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**CHAPTER Q-1.01 REG 1**  
*The Queen's Bench Act, 1998*

**Title**

- 1** These regulations may be cited as *The Queen's Bench Regulations*.

**Interpretation**

- 2(1)** In these regulations:

**“Act”** means *The Queen's Bench Act, 1998*; («*Loi*»)

**“professional witness”** means a witness who is called to give evidence in consequence of professional services rendered by him or her and who is:

- (a) a lawyer;
- (b) a professional engineer;
- (c) a surveyor;
- (d) a chartered accountant, certified general accountant or certified management accountant;
- (e) an architect;
- (f) a dentist;
- (g) a veterinary surgeon;
- (h) a psychologist;
- (i) a member of a profession not mentioned in clauses (a) to (h) and who, with leave of the judge hearing the action, is called to give expert evidence; or
- (j) any other person called to give expert evidence, with leave of the judge hearing the action; («*témoign professionnel*»).

**“witness”** means a person called to give evidence in a criminal proceeding before a court who is not:

- (a) an accused in the proceeding; or
- (b) an officer of a corporation that is an accused in the proceeding.  
(«*témoins*»)

- (2)** In these regulations:

- (a) a reference to a form is a reference to a form set out in Part I of the Appendix; and
- (b) a reference to a table is a reference to a table set out in Part II of the Appendix.

(3) For the purposes of section 42 of the Act, “close of pleadings” means:

- (a) for an action or matter commenced by statement of claim, when a statement of defence is filed or, where a counterclaim, cross-claim or third party claim is filed, when a defence to counterclaim, defence to cross-claim or third party defence is filed;
- (b) for an action or matter commenced by petition, when that document is filed; and
- (c) for an action or matter commenced by notice of motion or originating notice, the return date of the notice if a final order is not granted on that return date;

but does not mean that a party to the action or matter is precluded from filing a notice requesting that the action be transferred to another judicial centre pursuant to subsection 22(3), (4) or (5) of the Act.

9 Jly 99 cQ-1.01 Reg 1 s2; 1 Feb 2019  
SR 3/2019 s3.

#### Judicial centres

**3** The following are the names of the judicial centres in Saskatchewan, and each judicial centre is located on the quarter section of land set out opposite its name:

- (a) **Repealed.** 9 Jly 2004 SR 61/2004 s3.
- (b) Battleford NE 1/4 Sec. 25, Twp. 43, Rge. 17, W3rd M;
- (c) Estevan SE 1/4 Sec. 22, Twp. 2, Rge. 8, W2nd M;
- (d) **Repealed.** 20 Jne 2008 SR 44/2008 s.3.
- (e) Melfort SW 1/4 Sec. 7, Twp. 45, Rge. 18, W2nd M;
- (f) Moose Jaw NE 1/4 Sec. 32, Twp. 16, Rge. 26, W2nd M;
- (g) Prince Albert SW 1/4 Sec. 10, Twp. 48, Rge. 26, W2nd M;
- (h) Regina SW 1/4 Sec. 19, Twp. 17, Rge. 19, W2nd M;
- (i) Saskatoon NW 1/4 Sec. 28, Twp. 36, Rge. 5, W3rd M;
- (j) Swift Current NE 1/4 Sec. 25, Twp. 15, Rge. 14, W3rd M;
- (k) Weyburn NW 1/4 Sec. 21, Twp. 8, Rge. 14, W2nd M;
- (l) **Repealed.** 5 Jly 2013 SR 48/2013 s3.
- (m) Yorkton SE 1/4 Sec. 2, Twp. 26, Rge. 4, W2nd M.

9 Jly 99 cQ-1.01 Reg 1 s3; 9 Jly 2004 SR 61/2004  
s3; 20 Jne 2008 SR 44/2008 s.3; 5 Jly 2013 SR  
48/2013 s3; 10 Feb 2017 SR 2/2017 s3; 6 Apr  
2023 SR 22/2023 s2.

#### Residence of judges

**4 Repealed.** 24 Jne 2022 SR 47/2022 s3.

**Civil mediation – application of section 42**

**5(1)** Section 42 of the Act applies at all judicial centres.

(2) The following categories of actions and matters are exempt from the application of section 42 of the Act:

- (a) an action pursuant to Part II of *The Saskatchewan Farm Security Act*;
- (b) an appeal to the court from a decision or order of The Traffic Safety Court of Saskatchewan, the Provincial Court of Saskatchewan, or any board, commission, tribunal or other body or person authorized by statute or regulation to make a decision or order;
- (c) an application for judicial review of a decision or order made by a court, board, commission, tribunal or other body or person, whether made pursuant to the rules of court or otherwise;
- (d) an action or matter commenced by a document other than a statement of claim, notice of motion, originating motion or petition;
- (e) an action pursuant to *The Land Contracts (Actions) Act*;
- (f) an application for interlocutory relief;
- (g) an action or matter pursuant to the *Bankruptcy and Insolvency Act* (Canada);
- (h) an action or application to enforce an order or judgment of the court or an order or judgment filed in the court for enforcement;
- (i) a class action pursuant to *The Class Actions Act*.

9 Jly 99 cQ-1.01 Reg 1 s5; 9 Jly 2004 SR 61/2004 s4; 11 Feb 2005 SR 7/2005 s2; 10 Feb 2006 SR 5/2006 s3; 9 Mar 2007 SR 10/2007 s3; 2 Jan 2009 SR 127/2008 s3; 5 Jly 2013 SR 48/2013 s4; 10 Feb 2017 SR 2/2017 s4; 3 Nov 2017 SR 109/2017 s3; 24 Jne 2022 SR 47/2022 s4.

**Forms prescribed**

**6(1)** For the purposes of subsection 42(3) of the Act, Form A is prescribed as the certificate of non-compliance.

(2) For the purposes of subsection 42(4) of the Act, Form B is prescribed as the certificate of compliance.

9 Jly 99 cQ-1.01 Reg 1 s6; 9 Jly 2004 SR 61/2004 s5.

**Waiver or postponement of mediation**

**7(1) Repealed.** 9 Jly 2004 SR 61/2004 s6.

(2) An application pursuant to subsection 42(1.2) of the Act must be accompanied by an acknowledgement in Form C signed by the party requesting the exemption or postponement.

9 Jly 99 cQ-1.01 Reg 1 s7; 9 Jly 2004 SR 61/2004 s6.

**Parenting education**

**7.1(1)** Section 44.1 of the Act applies at all judicial centres.

(2) The following are established as parenting education programs for the purposes of section 44.1 of the Act:

- (a) parenting education programs provided by Family Justice Services of the Ministry of Justice;
  - (b) parenting education programs approved by the Minister of Justice.
- (3) For the purposes of subsection 44.1(7) of the Act, Form D is prescribed as a certificate of attendance.

26 Oct 2001 SR 76/2001 s3; 11 Jly 2003 SR 57/2003 s2; 2 Jan 2009 SR 127/2008 s4; 5 Jly 2013 SR 48/2013 s5; 10 Feb 2017 SR 2/2017 s5; 3 Nov 2017 SR 109/2017 s4; 24 Jne 2022 SR 47/2022 s5.

**Family mediators**

**7.2(1)** To be recognized by the minister as a family mediator for the purposes of section 44.01 of the Act, a person must:

- (a) be:
  - (i) a member in good standing of one of the following organizations:
    - (A) Law Society of Saskatchewan or the law society of another jurisdiction in Canada where the person is licensed as a lawyer;
    - (B) ADR Institute of Saskatchewan Inc. or an equivalent ADR organization in another jurisdiction in Canada;
    - (C) ADR Institute of Canada;
    - (D) Family Mediation Canada;
    - (E) Mediate BC;
    - (F) Family Dispute Resolution Institute of Ontario;
    - (G) Ontario Association for Family Mediation; or
  - (ii) a member of the Ministry of Justice (Saskatchewan), Dispute Resolution Office, Family Mediation Team;
- (b) meet all of the following requirements:
  - (i) for practice experience:
    - (A) have at least 2 years of experience in family-related practice and have led at least 2 actual family-related mediations under the supervision of a family mediator; or
    - (B) have at least 5 years of experience in family-related practice, with at least 10 actual family-related mediations;
  - (ii) have completed at least 80 hours of mediation theory and skills training, including:
    - (A) 21 hours of training on family dynamics in separation and divorce;

- (B) 7 hours of training on financial issues related to separation and divorce;
  - (C) 7 hours of training on ethical issues related to the mediation process; and
  - (D) 7 hours of training on drafting meeting summaries or memoranda of understanding;
  - (iii) have completed at least 21 hours of family law training if the person is not a lawyer;
  - (iv) have completed at least 14 hours of family violence training, including training in identifying, assessing and managing family violence and power dynamics in relation to family dispute resolution;
  - (v) each year complete at least 6 hours of continuing professional development applicable to family dispute resolution;
  - (c) maintain professional liability insurance that provides coverage for the person's practice as a family mediator;
  - (d) if the person is licensed as a lawyer pursuant to the laws of another jurisdiction in Canada, demonstrate knowledge of Saskatchewan family law; and
  - (e) agree to disclose the person's family mediator fees to the parties before providing family mediation services.
- (2) **Repealed.** 24 Jne 2022 SR 47/2022 s6.
- (3) The minister may suspend or revoke the recognition of a person as a family mediator for the purposes of section 44.01 of the Act if the minister is satisfied that:
- (a) the person:
    - (i) obtained the recognition through providing false or misleading information to the minister;
    - (ii) has contravened the Act or these regulations;
    - (iii) has breached a term or condition of the recognition; or
    - (iv) has ceased to meet the qualifications of a family mediator; or
  - (b) the suspension or revocation is necessary in the public interest.

29 Nov 2019 SR 84/2019 s3; 24 Jne 2022 SR  
47/2022 s6.

#### **Other collaborative law services**

**7.3** For the purposes of clause (b) of the definition of 'family dispute resolution' in subsection 44.01(1) of the Act, "**other collaborative law services**" means the services of a person who:

- (a) is a member of Collaborative Professionals of Saskatchewan Inc.;
- (a.1) is a lawyer;

- (b) has completed all of the following requirements:
  - (i) at least 15 hours of conflict resolution training;
  - (ii) at least 14 hours of collaborative process training;
  - (iii) at least 14 hours of family violence training, including training in identifying, assessing and managing family violence and power dynamics in relation to family dispute resolution; and
- (c) pursuant to a participation agreement in the form approved by Collaborative Professionals of Saskatchewan Inc., assists the parties in using a collaborative process to resolve disputed issues.

29 Nov 2019 SR 84/2019 s3; 24 Jne 2022 SR 47/2022 s7.

#### Saskatchewan Child Support Recalculation Service

**7.31** The services of the Saskatchewan Child Support Recalculation Service provided in accordance with Part 3 of *The Family Maintenance Regulations, 1998* are prescribed for the purposes of clause (c) of the definition of 'family dispute resolution' in subsection 44.01(1) of the Act.

4 Dec 2020 SR 116/2020 s3.

#### Family dispute resolution

**7.4(1)** Section 44.01 of the Act applies at all judicial centres.

- (2) For the purposes of subsection 44.01(3) of the Act, "**close of pleadings**" means:
  - (a) for a family law proceeding commenced by petition, when the earlier of the following occurs:
    - (i) a reply is served and filed by a petitioner or a respondent, as the case may be;
    - (ii) the time for serving and filing a reply has expired
  - (b) for an application commenced by notice of application or originating notice, the return date of the notice if a final order is not granted on that return date.
- (3) For the purposes of clause 44.01(3)(b) of the Act, Form E is prescribed as the certificate of participation in family dispute resolution.
- (4) Every person who signs a certificate of participation in family dispute resolution shall provide a copy of the signed certificate to each of the following:
  - (a) the Early Family Resolution Office, Ministry of Justice (Saskatchewan);
  - (b) the parties to the family law dispute.

29 Nov 2019 SR 84/2019 s3; 4 Dec 2020 SR 116/2020 s4; 5 Feb 2021 SR 6/2021 s2; 24 Jne 2022 SR 47/2022 s8.

**Jurisdiction – Family Law Division**

**8** For the purposes of subsection 92(2) of the Act:

- (a) the following are designated as places or areas in which the Family Law Division has exclusive jurisdiction pursuant to an Act as defined in subsection 92(1) of the Act:
  - (i) the City of Saskatoon;
  - (ii) the City of Regina;
  - (iii) the City of Prince Albert; and
- (b) the places and areas outside of those mentioned in clause (a) are designated as places and areas in which the Family Law Division has concurrent jurisdiction with the Provincial Court of Saskatchewan pursuant to an Act.

9 Jly 99 cQ-1.01 Reg 1 s8.

**Local registrars' fees**

**9(1)** The fees payable to local registrars are set out in Tables 1, 2 and 3.

(2) The fee payable to a local registrar with respect to a matter tried in the Provincial Court of Saskatchewan pursuant to *The Small Claims Act, 2016* and not specifically provided for in Table 2 is the fee set out in Table 1 for a similar service.

(3) The fee payable to a local registrar with respect to an order made pursuant to *The Residential Tenancies Act, 2006* and not specifically provided for in Table 3 is the fee set out in Table 1 for a similar service.

(4) Notwithstanding subsection (1), no fee is payable to a local registrar:

- (a) by counsel representing the Minister of Justice and Attorney General of Saskatchewan; or
- (b) by a party to a criminal matter for any service mentioned in Items 1 to 25 of Table 1.

1 Feb 2019 SR 3/2019 s4.

**Sheriffs' fees**

**10(1)** Subject to subsection (2) and (3), the fees payable to sheriffs with respect to the following matters are the fees set out in Table 4:

- (a) matters of the court;
- (b) matters tried in the Provincial Court of Saskatchewan pursuant to *The Small Claims Act, 2016*;
- (c) matters pursuant to *The Residential Tenancies Act, 2006*.

(2) Sheriffs are entitled to payment for all disbursements properly incurred.

(3) Sheriffs are entitled to an additional transportation fee for each kilometre travelled by the sheriff in execution of the sheriff's duties at twice the rate approved for members of the public service of Saskatchewan using a privately owned vehicle on government business, with a minimum charge of \$10 in each case.

1 Feb 2019 SR 3/2019 s4.

**Payment in advance**

**11** All fees set pursuant to sections 9 and 10 are payable in advance unless other arrangements are made with the official to whom the fees are payable.

9 Jly 99 cQ-1.01 Reg 1 s11.

**Fees for transcripts and other reproductions of trial proceedings**

**12** The fees payable to the Government of Saskatchewan for transcript services and other reproductions of trial proceedings are the fees set out in Table 5.

7 Jly 2006 SR 71/2006 s3.

**Daily witness fee**

**13(1)** Subject to subsection 16(3), no fee is payable to a witness other than the following witnesses:

- (a) a professional witness;
- (b) a consultant called to give expert evidence;
- (c) a physician or surgeon.

(2) The fee payable for attendance in court to a professional witness or to a consultant called to give expert evidence is \$75 for each hour or part of an hour.

(3) The fees payable to a physician or surgeon are the fees set out in Table 6.

(4) On the application of a professional witness, the Assistant Deputy Attorney General, in his or her discretion, may authorize payment of a fee to a professional witness in an amount set out in Table 6 as a result of attending a criminal proceeding.

9 Jly 99 cQ-1.01 Reg 1 s13; 1 Feb 2019  
SR 3/2019 s5.

**Fees for medical reports**

**14** If a medical report is prepared at the request of a Crown prosecutor for use as evidence in a criminal proceeding, the fee payable to the physician or surgeon who prepared the report is:

- (a) \$150 for a letter that is a factual report based on a review of office and hospital records that summarizes a patient's history, symptomatology, present condition and any investigation or therapy and the results of any intervention;
- (b) \$300 for a report that expresses an expert opinion concerning cause and effect, long-term consequences, possible complications, extent of or degree of disability, or other similar matters.

9 Jly 99 cQ-1.01 Reg 1 s14; 1 Feb 2019  
SR 3/2019 s6.

**Interpreters' fees**

**15(1)** The fee payable to an interpreter for each half-hour or part of a half-hour that the interpreter necessarily spends travelling to and from court, and in attendance in court, for a criminal proceeding is \$30.

(2) If notice of an adjournment or a cancellation is not provided to an interpreter at least 2 business days before the date of the scheduled court appearance, the interpreter is entitled to payment of \$300 unless the interpreter is offered work for the same day and for an equal or greater number of hours as the scheduled court appearance.

10 Feb 2006 SR 5/2006 s4; 1 Feb 2019  
SR 3/2019 s7.

**Expenses**

**16(1)** A witness or interpreter:

(a) is entitled to be paid for meal expenses at the rates approved for members of the public service of Saskatchewan; and

(b) on submission of his or her receipts, is entitled to be paid for accommodation at the rate approved for members of the public service of Saskatchewan.

(2) A witness or interpreter who submits receipts for his or her travel expenses is entitled to be paid for those expenses in an amount equal to:

(a) 100% of the rate approved for those expenses incurred by members of the public service of Saskatchewan, if the witness or interpreter uses a private vehicle; or

(b) 100% of the rate approved for those expenses incurred by members of the public service of Saskatchewan, if the witness or interpreter uses public transportation.

(3) On the application of a witness, the Deputy Minister of Justice or any person designated in writing by the Deputy Minister of Justice may, in his or her discretion, authorize payment of a fee to the witness in an amount not exceeding:

(a) the amount of wages lost by the witness as a result of attending a criminal proceeding;

(b) the cost incurred by the witness as a result of attending a criminal proceeding for hiring temporary labour or for child care; or

(c) subject to subsection (1), the actual amount of other expenses incurred as a result of attending a criminal proceeding.

9 Jly 99 cQ-1.01 Reg 1 s16; 1 Feb 2019  
SR 3/2019 s8.

**Trade agreements**

**16.1(1)** In this section:

**“Agreement on Internal Trade”** means the Agreement on Internal Trade entered into by the governments of Canada, the provinces and the territories on or about July 18, 1994, and includes amendments to that agreement; (« *Accord sur le commerce intérieur* »)

**“Canadian Free Trade Agreement”** means the Canadian Free Trade Agreement entered into by the governments of Canada, the provinces and the territories on or about April 6, 2017, and includes amendments to that agreement; (« *Accord de libre-échange canadien* »)

**“New West Partnership Trade Agreement”** means the New West Partnership Trade Agreement entered into by the governments of British Columbia, Alberta and Saskatchewan on or about April 30, 2010, and includes amendments to that agreement. (« *accord New West Partnership Trade Agreement* »)

(2) For the purposes of section 89.1 of the Act, the following are designated as trade agreements:

- (a) the Agreement on Internal Trade;
- (b) the Canadian Free Trade Agreement;
- (c) the New West Partnership Trade Agreement.

(3) For the purposes of the definition of ‘certified copy’ in section 89.1 of the Act, the following are designated as the official or body responsible for administering a trade agreement:

- (a) in the case of the Agreement on Internal Trade, the Internal Trade Secretariat established pursuant to that agreement;
- (b) in the case of the Canadian Free Trade Agreement, the Internal Trade Secretariat continued pursuant to that agreement;
- (c) in the case of the New West Partnership Trade Agreement, the administrator within the meaning of that agreement.

26 May 2017 SR 44/2017 s2.

**R.R.S. c.Q-1 Reg 2 repealed**

**17** *The Queen’s Bench Fees Regulations* are repealed.

9 Jly 99 cQ-1.01 Reg 1 s17.

**R.R.S. c.Q-1 Reg 5 repealed**

**18** *The Queen’s Bench (Family Law Division) Regulations* are repealed.

9 Jly 99 cQ-1.01 Reg 1 s18.

**R.R.S. c.Q-1 Reg 6 repealed**

**19** *The Queen’s Bench (Civil Mediation) Regulations* are repealed.

9 Jly 99 cQ-1.01 Reg 1 s19.

**R.R.S. c.Q-1 Reg 8 repealed**

**20** *The Official Administrator’s Fees Regulations, 1996* are repealed.

9 Jly 99 cQ-1.01 Reg 1 s20.

**R.R.S. c.Q-1 Reg 9 repealed**

**21** *The Judicial Centres Regulations, 1996* are repealed.

9 Jly 99 cQ-1.01 Reg 1 s21.

**R.R.S. c.Q-1 Reg 10 repealed**

**22** *The Queen's Bench Judges Residence Regulations* are repealed.

9 Jly 99 cQ-1.01 Reg 1 s22.

**Coming into force**

**23** These regulations come into force on the day on which section 109 of *The Queen's Bench Act, 1998* comes into force.

9 Jly 99 cQ-1.01 Reg 1 s23.

**Appendix**

**PART I**  
**Forms**

**FORM A**  
[Subsection 6(1)]

**Certificate of Non-compliance**


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[insert style of cause]

For the purposes of subsection 42(3) of *The Queen's Bench Act, 1998*, this is to certify that \_\_\_\_\_, a party

[name of party]

to the action, has failed to comply with the requirements for mediation in this action.

Additional information:

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Mediation Services

9 Jly 2004 SR 61/2004 s7.

FORM B  
[Subsection 6(2)]

**Certificate of Compliance**

\_\_\_\_\_  
[insert style of cause]

For the purposes of subsection 42(4) of *The Queen's Bench Act, 1998*, this is to certify that, as of \_\_\_\_\_, 20 \_\_\_\_, the requirements for mediation in this  
[insert date]

action have been met.

Additional information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Mediation Services

9 Jly 2004 SR 61/2004 s7.

FORM C  
[Subsection 7(2)]

**Acknowledgement**

I, \_\_\_\_\_, a party to this action, request that an order be made:

- ☐ exempting me from the requirement that I attend the mediation session in compliance with section 42 of *The Queen's Bench Act, 1998*.
- ☐ postponing the requirement that I attend the mediation session in compliance with section 42 of *The Queen's Bench Act, 1998*.

I understand that the mediation session is available to me free of charge.

I am of the opinion that:

- ☐ I should be exempted from the requirement to attend.
- ☐ I should not be required to attend until a later date.

\_\_\_\_\_  
Signature of Party

9 Jly 99 cQ-1.01 Reg 1.

FORM D  
[Subsection 7.1(3)]

**Certificate of Attendance re Parenting Education Program**

\_\_\_\_\_, a party to this family law proceeding, has attended the parenting education program in compliance with section 44.1 of *The Queen's Bench Act, 1998*.

Court File Number: \_\_\_\_\_

Judicial Centre: \_\_\_\_\_

Date of Completion: \_\_\_\_\_

\_\_\_\_\_  
Parenting Education Program Provider

26 Oct 2001 SR 76/2001 s4; 9 Jly 2004 SR  
61/2004 s7.

FORM E  
[Subsection 7.4(3)]

**Certificate of Participation in Family Dispute Resolution**

[insert style of cause, if applicable]

\_\_\_\_\_ and \_\_\_\_\_ ,  
parties to this family law dispute, participated in \_\_\_\_\_  
(insert type of family dispute  
resolution participated in)

in compliance with subsection 44.01(3) of *The Queen's Bench Act, 1998*.

I am: (check one)

- ☐ a family mediator recognized pursuant to *The Queen's Bench Act, 1998*.
- ☐ a family arbitrator recognized pursuant to *The Arbitration Act, 1992*.
- ☐ a parenting coordinator recognized pursuant to *The Children's Law Act, 2020*.
- ☐ a member of Collaborative Professionals of Saskatchewan Inc. who meets the criteria prescribed in section 7.3 of *The Queen's Bench Regulations*.
- ☐ the manager of the Saskatchewan Child Support Recalculation Service.

Date of Participation: \_\_\_\_\_

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(print name)

**TO:** Early Family Resolution Office, Ministry of Justice (Saskatchewan)

**AND TO:** The parties or their lawyers

PART II  
Tables

TABLE 1  
[Section 9]

**Registrar's and Local Registrars' Fees**

Item	Service	Fee (\$)
1	Commencement of:	
	(a) an action or matter requiring mediation (section 42 of the Act and section 5 of these regulations)	300
	(b) an action or matter not requiring mediation (section 42 of the Act and section 5 of these regulations) except item 17	200
	(c) a petition for divorce (DIV)	300
	(d) a petition in any other family law proceeding (FLD)	200
2	Filing a defence or answer (including counterclaim, cross-claim, third party claim) respecting:	
	(a) an action or matter requiring mediation (section 42 of the Act and section 5 of these regulations)	150
	(b) an action or matter not requiring mediation (section 42 of the Act and section 5 of the regulations)	80
	(c) a petition for divorce (DIV)	150
	(d) a petition in any other family law proceeding (FLD)	80
3	Amending pleadings	35
4	Transfer of action or matter to another judicial centre	20
5	Noting an action in default of defence	30
6	Filing an interim application with or without notice	20
7	Late filing of affidavit or other document in support of chambers application	20
8	Payment into and out of court (excluding maintenance and jury deposits)	20
9	Setting case conference or case management conference	75
10	Setting pre-trial conference or post-pleading conference	75
11	Late filing of pre-trial brief	20
12	Setting trial (jury or judge alone)	100
13	Filing a demand for a jury	100
14	Issuing a subpoena	10
15	Hearing fee at trial after first day	100 per day or part of a day
16	Entering an order or judgment	20
17	Filing a judgment, decree, or any other order, from another court or pursuant to statutory authority	20
18	Filing notice of application for judgment in contested family law proceeding	95
19	Filing application for judgment in uncontested family law proceeding	95

Item	Service	Fee (\$)
20	Examining bond or affidavit, settling judgment or order, inquiry or taking accounts pursuant to an order (including a certificate or report required)	100 per day or part of a day
21	Issuing notice of appointment for assessment of costs	10
22	Assessment of costs (except a default judgment)	100 per day or part of a day
23	Assessment of estate accounts	200
24	Name search of a civil file by a non-party	20 per judicial centre
25	Civil file inspection	20 flat fee for first file, plus \$1 per file for bulk inspections
26	Assessment of lawyer's bill of fees or disbursements pursuant to <i>The Legal Profession Act, 1990</i>	300
27	Electronic transfer of court hearing	20 for first day and \$10 for each additional day
28	Certified copy of a document	10 per copy
29	Any certificate not otherwise provided for	10
30	Photocopies	1 per page
31	Sending or receiving electronic copy of a court document	1 per page
32	Record suspension application	100
33	United States waiver application	75

TABLE 2  
[Section 9]

**Registrar's and Local Registrars' Fees in  
Matters Tried Pursuant to *The Small Claims Act, 2016***

Item	Service	Fee (\$)
1	Transfer of action from Small Claims Court:	
	(a) commencement of an action	200
	(b) filing a defence or answer if no fees have been paid to Small Claims Court	150
	(c) filing a defence or answer if fee for filing a reply has been paid to Small Claims Court	100
2	Filing a certificate of judgment of Small Claims Court	20
3	Filing a notice of appeal to the court or filing an application to set aside judgment	100
4	Filing an application for an extension of time within which to appeal or to file a transcript of evidence heard in Small Claims Court	20

TABLE 3  
[Section 9]

**Local Registrars' Fees in Matters Pursuant to  
*The Residential Tenancies Act, 2006***

Item	Service	Fee (\$)
1	Filing an order of a hearing officer or the Director of Residential Tenancies pursuant to <i>The Residential Tenancies Act, 2006</i>	20
2	Filing a notice of appeal to the court	100

TABLE 4  
[Section 10]

**Sheriffs' Fees**

Item	Service	Fee (\$)
1	Service:  (a) receiving, filing and serving on one person and returning any process together with an affidavit of service or attempted service, whether service is by mail or in person (i) in the event of personal service, for any time spent by the sheriff to effect service  (b) each additional party served, whether service is by mail or in person, at the same location as service is made pursuant to item (a)	100  50 per sheriff per hour or part of an hour  50
2	Arrest or execution on goods and chattels or land:  (a) each arrest, writ of replevin, writ of delivery or similar writ or order and return (i) if the sheriff's time exceeds 1 hour  (b) attending, investigating, inventorying, cataloguing, taking possession and preparing for sale	150  50 per sheriff per additional hour or part of an hour  50 per sheriff per hour or part of an hour
3	Executing a writ of possession, delivery and return, including any order made pursuant to <i>The Residential Tenancies Act, 2006</i>  (a) if the sheriff's time exceeds 1 hour	150  50 per sheriff per additional hour or part of an hour
4	Services with respect to judicial sales of land pursuant to a court order  (a) plus a fee for time spent executing the sale, whether sale proceeds or not	500  50 per sheriff per hour or part of an hour
5	Interpleader application, including preparation and service of documents on one party and attendance in chambers	400

Item	Service	Fee (\$)
6	Sheriff's file inspection	20 flat fee for first file, plus \$1 for each additional file
7	Preparing certificate of search result	20
8	Preparing affidavit (other than of service) or letter written as requested by a party	50
9	Summoning of a jury	500
10	Cancellation of a jury trial if a demand for jury is withdrawn after a jury has been summoned by the sheriff	250

TABLE 5  
[Section 12]

**Fees for Transcript Services**

Item	Service	Fee (\$)
1	Trial transcript preparation, maximum fee per page or portion of page: (a) original (electronic or paper format) (b) expedited original prepared in: (i) 2-4 business days (ii) 5-9 business days (iii) 10-19 business days (c) copy (electronic or paper format)	3   7.50 6.75 6.15 0.30
2	If trial transcript is provided on computer disc	20

TABLE 6  
[Section 13]

**Tariff of Fees for Physicians and Surgeons in Criminal Proceedings**

Item	Service	Fee (\$)
		General Practitioner/ Specialist
1	Testimony (includes preparation, pretrial briefing and waiting time): (a) for the first hour or part of the first hour (b) if testimony is more than one hour, for each subsequent quarter hour or major portion of a quarter hour	250 60
2	Cancellation Notice – for failure to give notification of adjournment or cancellation to the practitioner's office at least 2 business days before the date of the scheduled court appearance	200