

Application for Crown Land Disposition

January 2020

This application form is used to obtain a disposition for a variety of purposes to ensure orderly development and to allow for legal occupation on Crown resource land.

Please complete in full. Incomplete forms will be returned.

Applicant (Primary disposition holder)

Name:

Mailing Address:

City/Town:

Province/State:

Postal/Zip Code:

Home Phone:

Business Phone:

Cell Phone:

Fax :

Email:

Date of Birth (Y-M-D):

Government-issued Identification: 1.

2.

Co - Applicant(Second person to be named on disposition)

Name:

Mailing Address:

City/Town:

Province/State:

Postal/Zip Code:

Home Phone:

Business Phone:

Cell Phone:

Fax :

Email:

Date of Birth (Y-M-D):

Government-issued Identification: 1.

2.

Check and complete all that apply:

Register disposition in two names as (check one of the following):

☐ joint tenants(rights of survivorship)

☐ tenants-in-common (as specified in Will)

☐ The corporation name is registered with Corporate Registry; attached active profile report

☐ The applicant(s) are employed by the Ministry of Environment; complete Conflict of Interest Form and submit with application

Crown Land Requirement

The location of the proposed site must be identified on a map with GPS co-ordinates recorded. When submitting GPS co-ordinates, the map datum must be WGS84 and position format in decimal/degrees or degrees/minutes/seconds. In some instances, a polygon is required to identify the site. A shape file is preferred in the format of either dxf or gpx. If a shape file is not available than a detailed sketch plan is acceptable providing the GPS coordinates are provided and submitted in the identified format. We ask for this information in a form that is easily transferable into our GIS database for mapping and inventory of Crown land usage in the province. Visit gis.saskatchewan.ca to assist your mapping needs.

Land Description (the "land"): (check and complete one of the following)

h	O	Block	Plan	O			
LSD	Quarter	Section	Township	Range	West of the	Meridian	

Unsurveyed Area - Please indicate latitude and longitude.

Proposed Crown Land Use (check and complete all that apply)

Recreational - New remote recreational cottage disposition applications are no longer being accepted.

Commercial - Identify type of commercial land use: eco-tourism, outfitting or other. A detailed project proposal may be required as part of the application, therefore, discuss with Land Manager.

In the area provided, identify the type of commercial land use:

Institutional

Agricultural - Not all agricultural use is available throughout the province. Additional information may be required in conjunction to the application. Example: Grazing Lease requires a Range Management Plan.

In the area provided, identify the type of agricultural land use:

Industrial

Traditional Resource Use - Identify type of land use, commercial trapping or commercial fishing, and enclose a copy of the corresponding license and fur block approval, if applicable.

Identify land use Commercial Trapping Commercial Fishing

Commercial trapping or commercial fishing licence is attached

Fur block approval is attached

Wild Rice - The proposed area to be seeded and the land base must be identified on a map. Please provide a response to the following:

Permit, hectares to be seeded

Licence, hectares to be seeded

Land Base - Valid wild rice permit or licence required.

Do you have any wild rice presently under permit or licence within Saskatchewan, if so provide property number (s) and total area (hectares) under the Licence or Permit

Is there already wild rice seeded at location(s)? YES NO

Quarry/Sand and Gravel - The proposed location for exploration and extraction must be identified on a map. The map for a Quarry Lease and Sand and Gravel Surface Lease must identify the polygon and the coordinates for all (4) four corners of the polygon. The applicant is no longer required to stake the proposed lease area. Staking will be completed by the Ministry of Environment, if approved. Additional permits may be required, depending on the proposal. Permits may include a Forest Product Permit, Work Authorization Permit, Aquatic Habitat Protection Permit, etc. The applicant will be notified of additional permits upon approval of a disposition. Quarry Leases require subsurface approval from the Ministry of Energy and Resources, please provide a copy of their approval with corresponding "Y" number.

Quarry Surface Lease, Y -

Exploration

Small Quantity - Less than 350m³ and area less than 0.5 hectares. Volume (m³) of material requested:

Sand and Gravel Surface Lease

Miscellaneous/Other

Easements - Use supplement application, Application for Crown Land Easement.

Permits

A separate permit is required if any of the following uses will be located outside the proposed lease area. Please provide the location of the proposed site on a map with GPS co-ordinates recorded. When submitting GPS co-ordinates, the map datum must be WGS84 and position format in decimal degrees or degrees/minutes/seconds. Visit gis.saskatchewan.ca to assist your mapping needs. Also, provide the dimensions of the proposed development(s) on the site development plan on the attached page labeled Schedule A.

Foreshore e.g. docks, lifts, and other moorings (please specify proposed foreshore land use)

Sewage Disposal Site

Waste Disposal Site

Temporary Work Camp Permit

Proposed Utilities/ Services Development

If a utility service is required contact the appropriate utility company for an installation estimate. All installation and ongoing costs are the responsibility of the applicant. Services may not be available in all locations. The company or applicant will be required to obtain an easement for developments on Crown land and is required to submit a supplemental application form for the easement.

Site Access Plans

New roads or road upgrades may not be approved. **Do not undertake any road construction without ministry approval.** The company or applicant will be required to obtain an easement for developments on Crown land and is required to submit a supplemental application form for the road easement. A detailed road development plan may be required. The road development plan must contain, and is not limited to, detailed information regarding width, vegetation removal, equipment, construction and location. In some instances, an engineered design and a survey may be required.

Waste Management

Please describe your waste management plans. Depending on your development proposal, approvals may be required from other government agencies. Applicants will be notified of additional requirements during the application review.

Solid Waste (garbage):

Sewage/Grey Water Waste:

Proposed Site Development

In addition to the information provided here, please provide a Site Development Plan on the attached page labeled Schedule A. For some dispositions a more detailed plan is required and the applicant will be notified and provided the additional requirements to complete the application. As part of the application, it is a requirement to describe the improvements and their construction.

Main Building:

Description (cabin, lodge, etc.)	Construction Type (wood frame, log, etc.)	Dimensions	Estimated Value
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Other Structure:

Description (outhouse, shed, etc.)	Construction Type (wood frame, log, etc.)	Dimensions	Estimated Value
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Other Structure:

Description (outhouse, shed, etc.)	Construction Type (wood frame, log, etc.)	Dimensions	Estimated Value
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Important Information

*Completion of this form is a REQUEST to occupy and develop Crown Land and does NOT authorize use of the land. The ministry will review the request and advise of the decision upon completion of the review.

Improvements placed on the land without approval may require removal.

*A maximum of two (2) names may be used on a disposition; Corporation may only be used if registered with Corporations Branch.

*If the disposition is to be issued in two names; correspondence will be directed to the applicant, not the co-applicant.

*Certain categories of land, not located in a provincial park, may be eligible for purchase upon completion of the development. Contact a Land Manager to discuss.

*Any fees, taxes, site inspections, appraisals, estimates, sketches, development costs will be paid by the applicant, including, but not limited to ,annual rental, administration and inspection fees.

*All site inspections, estimates, sketches, etc. and all related costs are the responsibility of the applicant. Some leases require a legal survey.

*Some of the information required on this application is personal information within the meaning of *The Freedom of Information and Protection of Privacy Act*. This information is required for the purpose of distinguishing between individuals with similar names and to assist the Government of Saskatchewan in compliance or location of persons.

*All development must comply with the federal and provincial building codes and regulations. Commercial building plans must also be approved by Saskatchewan Health and the Fire Commissioner's Office. Applicants are responsible to ensure these requirements have been met.

*Developments as defined under *The Environment Assessment Act* (EA Act) must satisfy the requirements of the EA Act. It is the sole responsibility of the applicant to ensure the requirements are met.

*Developments and activities associated with the developments must comply with the zoning requirements of the RM or, integrated land use plan where they exist.

*Duty to Consult with First Nations and Métis is undertaken by the Crown to identify potential impacts to Treaty and Aboriginal rights at the proposed site indicated in this application.

*Disposition applications will be reviewed for potential land use conflict with area users and stakeholders.

*The ministry may require additional information or supplemental applications to proceed with the application review.

*Failure to provide a complete application and additional information/supplemental applications could result in an application being returned or delays in the review.

*In addition to the information requested in the application, other information may be required and requested to complete the application review. As part of the application the following may be a requirement:

*Heritage Resource Review - For additional information contact the Heritage Conservation Branch at 1-306-787-2817 or by email at arms@gov.sk.ca. An [Aggregate Testing and Pit Development Form](#) must be submitted to the Heritage Conservation Branch for all aggregate and quarry lease applications

*Rare and Endangered Species Check - To complete a rare and endangered species check, contact the Saskatchewan Conservation Data Centre at 1-306-787-7196 or go to [HABISask](#)

Applicant (s) Signature - To be completed and signed by the Applicant(s)

I/We declare the above statements are true and made for the purpose of obtaining a Crown land Disposition.

I/We have read and understand the important information stated above and are prepared to comply fully with all terms and conditions of the disposition which may be issued.

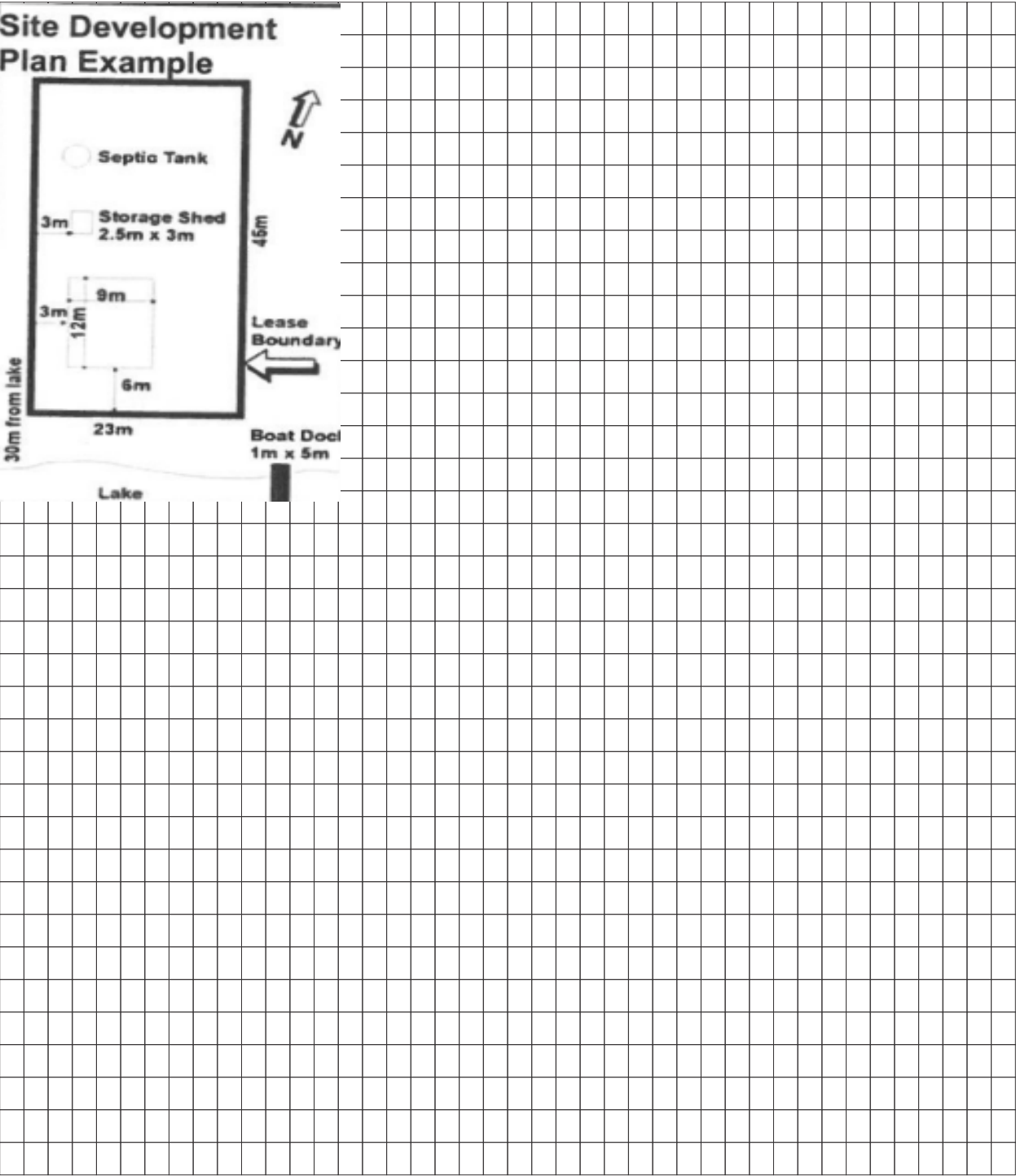
Signed this _____ day of _____, 20____

Applicant Signature

Co-Applicant Signature

SCHEDULE A - SITE DEVELOPMENT PLAN

The following drawing is a detailed plan of my proposed site development. The plan is to scale and includes building locations, distances from lot lines and water bodies, and building dimensions. Surrounding trails and facilities are also identified.



I/ We hereby agree that the site will be developed in accordance with this Site Development Plan and that this plan will become part of my Crown land disposition, if approved.

Applicant Signature

Co-Applicant Signature

For Ministry Use Only

Land Manager Recommendations:

Land Disposition Summary: For the purposes of the development of a land disposition the information is contained in the attached application. If there are changes required see comments section below.

Disposition Start Date:

Property Type:

Disposition Type:

Term Years:

Other:

Mapping Requirement: The final lease map supplied by Business Support Services would be considered the final version and would be used in the calculations of the fees.

Location Detail: Provide location detail in space provided, if it's different than what has been provided by client.

NTS Map Sheet:

Shape File Available

As-Built or Map Attached

Other Source

Property Details:

Dimension of Disposition (meters):

Frontage (meters):

Depth (meters):

Total Hectares:

Total Acres:

Soil Class:

Risk Zone:

AUM:

Fee Calculation:

Disposition Charge Fee:

Fee for Service:

*Apply applicable taxes generated automatically by the system

Comments: Special conditions to be incorporated into the dispositions can be listed below

Approve Deny

Date

Land Manager

Signature

Land Manger
Location

Manager Review, Comments and Decision:

I hereby approve deny the issuance of the land disposition as described above.

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- Printed Name

Ministry Official Signature

Date