



Fish and Wildlife Development Fund Student Research Awards

Annual Report Guidelines

This outline provides guidance to award recipients on the structure of the annual report.

It should not exceed 3,000 words, excluding literature cited, and include the following sections:

1. **Title Page:** project title; indicate that it is for the FWDF student award, author, and date.
2. **Introduction:** Briefly outline the issue/concept that your project aims to address and why it is important to study. You may wish to include a description of how your research incorporated current theories regarding wildlife/ecosystem management, conservation, or allocation. The research problem should be clearly stated and shown how it is applicable to management of Saskatchewan's fish and wildlife resources. Indicate how you will add to previous research in your field and why your work is original and differs from others.
3. **Objectives and Hypothesis tested:** Clearly state your objectives and research hypothesis.
4. **Methods:** Briefly state the methods used to address your hypothesis and generate data. How will you measure your results? What type of experimental design are you using?
5. **Results and Discussion:** This section is to present results from research funded by this student award, and to discuss their significance. Data should be presented in a clear and organized manner; tables and graphs may be used where necessary. Emphasize the most important results, positive or negative. Details provided should outline exactly what was accomplished, and how your results contribute to, the management of Saskatchewan's fish and wildlife resources. If you are reapplying for an award, you should explain why the work needs to be continued.
6. **Timeline:** Provide anticipated completion dates for your project. This can include, for example, field collection, lab work, data analysis; anticipated course completion dates, thesis/dissertation writing and defense, and manuscript preparation.

Literature cited can be included at the end of the report. In addition, you are required to complete species occurrence forms for any rare or at-risk species included in your project. Other at-risk species encountered during your research should also be reported. A tracking list for species can be found by going to the [Wildlife Conservation section](#) on our website.

If you have a large dataset, you may also create and submit your own spreadsheet as long as it contains the same information as is used in the forms.