

# Canada Summer Jobs 2017

Canada Summer Jobs is a Government of Canada initiative which provides funding to help employers create summer job opportunities for students. It is designed to focus on local priorities, while helping both students and their communities.

## **Eligible Employers**

- Not-for-profit organizations
- Public sector employers
- Private sector employers with 50 or fewer full-time employees across Canada

## **Eligible Students**

- Between 15 and 30 years of age at start of employment
- Registered as a full-time student in the previous academic year and intend to return to school on a full-time basis in the next academic year
- Canadian citizens, permanent residents or have refugee protection status under the *Immigration and Refugee Protection Act*
- Legally entitled to work in Canada

## **When and How to Apply**

- **Application period:** December 7, 2016 to February 3, 2017
- **Online:** <https://www.canada.ca/en/employment-social-development/services/funding/youth-summer-job/apply.html>
- **By mail:** Canada Summer Jobs, 100 – 6712 Fisher Street SE, Calgary, Alberta T2H 2A7
- **In Person:** <http://www.servicecanada.gc.ca/tbsc-fsco/sc-hme.jsp?lang=eng>
- **Results available:** April 2017
- **Earliest job start date:** Monday, April 17, 2017
- **Latest job end date:** Saturday August 26, 2017

## **8 Tips to Prepare a Great Application**

- Read the entire Applicant Guide and the application form prior to completing an application
- Provide sufficient information in the Job Details section
- Identify the constituency where the work will take place
- Ensure the organization's legal name matches the Canada Revenue Agency (CRA) business number
- Provide a recruitment plan to recruit priority students, if applicable
- Keep all contact information up-to-date
- Submit your application once, using one method
- Submit your application on or before February 3, 2017

## **Useful Resources:**

- **Canada Summer Jobs 2017 Webpage:** <https://www.canada.ca/en/employment-social-development/services/funding/youth-summer-job.html>
- **Applicant Guide:** <https://www.canada.ca/content/dam/esdc-edsc/documents/services/funding/youth-summer-job/csj-applicantguide.pdf>
- **List of National Priorities:** <https://www.canada.ca/en/employment-social-development/services/funding/youth-summer-job.html>
- **List of Local Priorities:** <https://www.canada.ca/en/employment-social-development/services/funding/youth-summer-job/local-priorities.html>
- **Toll-free Number:** 1-800-935-5555