



**Saskatchewan Value-added Agriculture  
Incentive (SVAI) Program  
Request for Certificate of Eligibility Form**

Before completing and submitting this application form, please thoroughly review the document [SVAI – Program Overview and Application Instructions](#), which is available on the program’s [webpage](#).

**SECTION 1: CONTACT PERSON INFORMATION**

First Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Last Name: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**SECTION 2: COMPANY DETAILS**

Provide the details of your company, as previously indicated on your *Application Form*.

Full legal name of company: \_\_\_\_\_

Operating name, if different than legal: \_\_\_\_\_

This request is being submitted for:  
A new facility  
Expansions to an existing facility

**SECTION 3: COMPLETED CAPITAL EXPENDITURES**

The SVAI program requires that a company have *new* capital expenditures of at least \$10 million in Saskatchewan.

1. Attach a written summary of *new* capital expenditures made after September 1, 2017. You must be able to demonstrate that *new* capital expenditures were made for the purpose of the value-added agriculture activity and increasing production capacity. Attach a verification of new capital expenditures. (mandatory)

The following items must be issued by a qualified person. “Qualified person” refers to an auditor, engineer or real estate appraiser who is a member in good standing of a professional association recognized by the Minister. The qualified person must operate at arm’s-length from the applicant.

2. Provide a **Specified Procedures Report** from a designated accountant showing evidence satisfactory to the Minister that the new capital expenditures made after September 1, 2017 meet the “new capital expenditures” as described in *The Saskatchewan Value-added Agriculture Incentive Regulations*. (mandatory)

All fields mandatory unless otherwise specified.

3. Provide an **Efficiency/Productivity Analysis Summary** from a licensed engineer to determine the *new capital expenditures* (see 6(2) in Act) in Saskatchewan were made for the purposes of productive capacity of that facility. (mandatory)
  - o **6(2)** “The applicant must provide the minister with evidence satisfactory to the minister that the applicant has made the capital expenditures mentioned in clause (1)(B):
    - (a) In the case of a new facility, for the purposes of productive capacity of that facility with respect to an eligible value-added agriculture activity; or
    - (b) In the case of an existing facility, for the purposes of increasing the productive capacity of that facility with respect to an eligible value-added agriculture activity.”
4. If applicable, provide an Appraisal from a licensed real estate appraiser to determine how much land is eligible as a *new capital expenditure* (see **3(1)(a)** in regulations).
  - o **(3)(1)(k)** “in the case of the acquisition of land mentioned in clause (a), any excess land, as determined by a qualified person, that the applicant may be able to re-sell, offer for lease or develop for a purpose unrelated to the existing facility or new facility that is the subject of the application” Is not eligible as a capital expenditure.

#### SECTION 4: VALUE-ADDED AGRICULTURE ACTIVITY

A value-added agriculture activity is defined as: *The physical transformation or upgrading of any raw/primary agricultural product(s) or any agricultural by-product or waste into a new or upgraded product.* Facilities (new or expanded) solely dedicated to cleaning, bagging, handling and/or storage of primary products are not eligible for this program.

Does the completed value-added activity vary any from the value-added activity described in Section 3 of the company’s original SVAI application?

Yes  
No

Please provide additional information, if applicable.

**SECTION 5: DECLARATION – AUTHORIZED OFFICIAL OF THE APPLICANT COMPANY ACKNOWLEDGEMENTS**

Please check-off each box below before signing; failure to do so renders this application as invalid.

	I declare that the eligible capital expenditures made have increased the productive capacity of the applicant’s value-added facility. I understand that a false declaration may result in penalties as listed in <i>The Saskatchewan Value-added Agriculture Incentive Act and Regulations</i> .
	I declare that this company currently holds an active business registration license.
	I have read and fully understand the contents of the Saskatchewan Value-Added Agriculture Incentive: <i>Program Overview and Application Instructions</i> document.
	I have read and agree with the above acknowledgements and certify that all statements and information furnished in this application are true, complete and correct to the best of my knowledge.
	I confirm I understand the SVAI program requirements and obligations as defined in: 1. <i>The Saskatchewan Value-added Agriculture Incentive Act and Regulations</i> ; 2. <i>The Income Tax Act 2000</i> section 64.7.
	I understand the program requirements pertaining to sharing any reasonably requested corporate information and documentation, as may be required by the Government of Saskatchewan to determine program eligibility and/or qualifying tax rebate payments.
	I understand that my application to the Government of Saskatchewan is subject to public information requests, as per <i>The Freedom of Information and Protection of Privacy Act</i> .

The following must be signed by an individual with the signing power/authority to enter into an agreement with the Government of Saskatchewan. **Note:** This person may be different from the contact person listed in the application form.

\_\_\_\_\_  
Name (please print legibly)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Completed Request for Certificate of Eligibility and required supporting documentation must be submitted via email to [SVAI@gov.sk.ca](mailto:SVAI@gov.sk.ca)**