

Adaptations for Independence - Rental

Saskatchewan Home Repair Program

Eligibility

To be eligible for the program, rental owners must:

- rent to tenants with an annual household income at or below limits established by Saskatchewan Housing Corporation(SHC);
- rent modified units to tenants with a housing-related disability; and
- maintain affordable rents based on SHC's rent schedule for the term of the loan.

Required Documents

Please complete this form in full and submit it to our office with ALL of the following information:

- A copy of the most recent property tax notice showing taxes have been paid.
- A copy of current insurance coverage for the full replacement value of the property.
- A copy of a recent appraisal or estimate of the property value from a local realtor.
- Confirmation of all debts owing on the property (e.g. mortgage, line of credit, etc.)
- A copy of a revenue and expense (profit and loss) statement for the property, OR a copy of the most recent audited financial statements for the company (if incorporated).
- A Verification of Disability form completed by the tenant's physician or health care practitioner.
- A Tenant Income Declaration/Consent form for each occupied unit, signed and dated by the tenant.

Note: Program funding is limited. Only completed applications will be considered.

Please direct completed applications and/or program questions to:

Saskatchewan Home Repair Program
11th Floor - 1920 Broad Street
Regina, SK S4P 3V6

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Saskatchewan Household Income Maximums

One Bedroom	Two Bedroom	Three Bedroom	Four+ Bedroom
\$42,000	\$50,000	\$63,300	\$76,400

Note: Bedroom counts refer to the number of bedrooms required to accommodate household members, not the number of bedrooms in a specific unit. For example, a single person and a couple both have a one-bedroom requirement. Two, three, and four bedrooms are required for families only.

Monthly Maximum Rents

One Bedroom	Two Bedroom	Three or more Bedrooms	Rooming House
\$915	\$1,090	\$1,375	\$550

Note: Median market rents apply to the number of bedrooms in a specific unit, not the number of bedrooms required by the household members.

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COMPANY INFORMATION

Company Name		
Corporate Number	Contact Name	
Mailing Address	Town/City	Postal Code
Telephone	Fax	Email

PRIVATE OWNER INFORMATION

First Name	Middle Name	Last Name				
Mailing Address	Town / City	Postal Code				
Telephone	Alternate Telephone					
Fax	Email					
Marital Status:	<input type="checkbox"/> Married	<input type="checkbox"/> Divorced	<input type="checkbox"/> Single	<input type="checkbox"/> Common-Law	<input type="checkbox"/> Separated	<input type="checkbox"/> Widowed

CO-OWNER OR ALTERNATE CONTACT INFORMATION

First Name	Middle Name	Last Name				
Mailing Address	Town / City	Postal Code				
Telephone	Alternate Telephone					
Fax	Email					
Marital Status:	<input type="checkbox"/> Married	<input type="checkbox"/> Divorced	<input type="checkbox"/> Single	<input type="checkbox"/> Common-Law	<input type="checkbox"/> Separated	<input type="checkbox"/> Widowed

Have you received program assistance from SHC in the past? Yes No

If yes, please describe:

Program Name	Year
Address	Amount Received

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BUILDING INFORMATION

Civic Address _____ Town / City _____ Postal Code _____

Legal Land Description: Lot _____ Block _____ Plan _____ Extension _____

Building Type: Single Family Semi-detached Duplex
 Townhouse Secondary suite Single story apartment
 Low rise apartment High rise apartment Other

Is the property a multiple unit building? Yes No

If yes, how many units are in the building? _____

UNIT INFORMATION

Unit Types	Number of Each Type of Unit	Rent Charged Per Unit
Rooming House		\$
Bachelor		\$
One bedroom		\$
Two bedroom		\$
Three bedroom		\$
Other		\$

How many units are vacant? _____

Are utilities included in rent? Yes No

If yes, which ones? _____

TENANT INFORMATION

What is your tenant's special need or disability? _____

How many units are currently rented to tenants who require disability modifications and are below the applicable income threshold? _____

Note: Funding is based on units rented to clients below the applicable income threshold. If it is determined that your property is eligible for the program, you will be required to have your tenants complete a declaration verifying their household income.

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Tenant Income Declaration/Consent:

Saskatchewan Housing Corporation (SHC) and Canada Mortgage and Housing Corporation (CMHC) fund programs to provide financial assistance to landlords to complete modification repairs on rental properties occupied by low-income households that include a person with a housing-related disability. Property owners are required to verify tenant household income at time of initial occupancy and when a change in tenancy occurs. Loan forgiveness is earned based on suites being rented to tenants whose household income meets limits set by SHC. Each household is asked to complete the following declaration verifying their household income. Disclosure is voluntary on the part of the tenant(s) and all information is kept strictly confidential.

Total Household Income is equal to the sum of the following and must be reported by all individuals in the household:

- salary, wages, commission, rents, investment income, part-time earnings, tips, self-employment income, spousal support and child maintenance payments received;
- Employment Insurance Benefits;
- Old Age Security Pension, Guaranteed Income Supplement, Pensions, withdrawals from RRSPs when made on regular basis (e.g. annual), or annuities;
- training allowances, Provincial Training Allowance (PTA)/Provincial Youth Allowance (PYA); forgivable student loans, potentially forgivable student loans, student grants and student bursaries.

Owner/Landlord _____

SHC Reference Number _____

Property Address: _____

Apt #

Civic Address

Town/City

Number of Bedrooms in Unit? _____

Monthly Rent: \$ _____

Client Type:

Senior

Family

Single

Is anyone in your household:

First Nation

Aboriginal

Métis

Is this household in receipt of the Saskatchewan Rental Housing supplement?

Yes

No

Declaration/Consent: *(For all tenants 18 years of age and older)*

- I/We hereby declare that the income stated is my/our annual gross household income from all sources;
- I/We hereby grant permission/consent to the disclosure and use of any information provided by me/ us in this application to SHC to disclose and use any information provided by me/us for the purpose of determining the landlord's eligibility for funding;
- I/We hereby grant permission/consent to the disclosure and use of any information provided by me/us in this application to SHC and/or CMHC for the purpose of conducting program evaluations and/or CMHC for audit purposes;
- I/We understand that the information provided by me/us in this application will be retained and disposed of in accordance with *The Archives and Public Records Management Act* of the Province of Saskatchewan;
- I/We hereby certify and declare that all the information contained in this declaration is true and complete in every respect.

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Tenant Income Declaration/Consent (cont'd):

(List all Members of the Household)

All tenants 18 years of age and older:

Name	Gender	Date of Birth	Source of Income	Gross Annual Income	Signature(s)	Date
Total Household Income						

All household members under the age of 18 years:

Name	Gender	Date of Birth