

This form must be completed if you wish to change any information previously sent to the Saskatchewan Ministry of Finance regarding your e-file application form. **A separate Change of E-file Information form must be completed for each account requiring changes.**

**TAX ACCOUNT YOU WISH TO CHANGE E-FILE INFORMATION FOR:**

Business Name: \_\_\_\_\_ Account: \_\_\_\_\_

**CHANGES TO CURRENT E-FILE APPLICATION**

**Only complete the applicable questions.**

1. Associate/Unassociate tax accounts

- I want to use a separate User ID and Password for the tax account above.  
 I want to use my existing SETS User ID and Password to access the tax account above.

\* The tax account number associated with this User ID and Password is \_\_\_\_\_

2. Authorize a 3rd party , or change the 3rd party authorized to access my e-file tax account:

3rd Party ID Number: \_\_\_\_\_ (You must contact them to obtain this number) The 3<sup>rd</sup> Party ID Number is obtained by completing the "E-2 Application to E-file on Behalf of Another Business" form.

3rd Party Business Name: \_\_\_\_\_

3. Account access:

- File Returns **Only**  
 File and Pay Returns (please complete question 4)  
 Change Banking Information (please complete question 4)

4. Banking information (**attach a VOID cheque** for the appropriate bank account). Please indicate who is authorized to make payments from this account:

- Your Business Only  
 3rd Party Only  
 Both

5. E-mail Notification Subscription Service (Unavailable to municipalities filing Education Property Tax):

- I want to be notified by e-mail that my tax return should be filed (this service replaces the paper forms normally received by mail for each return period.)

Provide e-mail address: \_\_\_\_\_

- I wish to unsubscribe to this service

6. Authenticity question and the answer: (You will be asked to answer this question if you need help accessing your e-file account.)

Question: \_\_\_\_\_ Answer: \_\_\_\_\_  
(Maximum 30 characters) (Maximum 30 characters)

7. Contact person responsible for maintaining your e-file User ID and Password:

Name of Person \_\_\_\_\_ Business Phone Number \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Street Address  
\_\_\_\_\_  
City Province Postal Code

**APPLICATION DECLARATION To be completed by the individual authorized to enter into this agreement.**

I hereby make application to access and use the Saskatchewan Electronic Tax Service. If using this service to make payments, I authorize Saskatchewan Finance to prepare debits, by paper or electronic means, for amounts due to Saskatchewan Finance that are authorized by me and only on the bank account for which a void cheque has been provided for this purpose. I warrant and guarantee that I am a recognized signing officer empowered to enter into this agreement.

\_\_\_\_\_  
Print name of owner or authorized official

\_\_\_\_\_  
Position Held

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

<b>OFFICE USE ONLY</b>	<input type="text"/>	<input type="text"/>
<input type="text"/>		