

# Application Process: Seniors' Drug Plan

## Questions and Answers

SEPTEMBER, 2016

### How do I apply for the Seniors' Drug Plan?

- Seniors are required to apply for coverage under the Seniors' Drug Plan
- Individual seniors must sign and complete an application form and submit it to the Drug Plan at:

**Seniors' Drug Plan – Client Services Unit  
Drug Plan and Extended Benefits Branch  
3475 Albert Street  
REGINA SK S4S 6X6**

### Where do I get a form?

- If you do not receive an application by mail, you may:
  - Download the form online at <https://www.saskatchewan.ca/residents/health/accessing-health-care-services/seniors-drug-plan>
  - Ask your pharmacist for an application form.
  - Contact the Drug Plan and Extended Benefits Branch at toll-free at 1-800-667-7581 or in Regina at 306-787-3317.

### How do I fill out the form?

- You are asked to clearly print your name, address, phone number, date of birth, Health Services Number (Saskatchewan Health Card) and your Social Insurance Number.
- Read the Declaration and Consent section. If you agree with the consent, please sign the form and submit it to the Drug Plan.
- If you have any questions, contact the Drug Plan and Extended Benefits Branch toll free at toll-free 1-800-667-7581 or in Regina at 306-787-3317.

### What if I have a power of attorney?

- If you are applying on behalf of a senior as their power of attorney, a copy of the power of attorney document must be included with the application form.
- If you are power of attorney for more than one applicant, a copy of the documents must be provided with each application form.
- Due to the variety of power of attorney documents, some may not be considered acceptable for the Canada Revenue Agency, such as power of attorney limited to a bank or financial institution. In these cases, the Drug Plan may request that you complete [Form B](#).
- If you have any questions, contact the Drug Plan and Extended Benefits Branch toll-free at 1-800-667-7581 or in Regina at 306-787-3317.

## **Why do I have to fill out an application form?**

- An application is necessary to determine if you are eligible for coverage under the Program.
- You are eligible for coverage if:
  - you are a Saskatchewan resident 65 years of age and older;
  - you have a reported net income of \$67,226 or less on your 2015 income tax (Line 236) to be eligible for the 2017 calendar year.

## **Where can I find my income information?**

- If you are unsure of your income in the previous year, refer to Line 236 on your Notice of Assessment or income tax return.

## **My 2015 income was higher than it is now. If I provide 2015 income information, I will not be eligible for coverage. Based on this year's income, I am eligible. Do I have to wait a year before I can apply?**

- If your reported income from 2015 does not accurately reflect your current income, contact the Drug Plan toll-free at 1-800-667-7581 or in Regina at 306-787-3317.
- The Drug Plan will assist you in determining whether or not you are eligible for coverage in the current year. You will be encouraged to complete [Form A](#) and provide current income information documentation.

## **My spouse and I should both be eligible for coverage. Do we each complete an application form?**

- Yes. Your Seniors' Drug Plan coverage is based on your individual reported income.
- Each member of your household who is 65 years or older must complete a separate application form.

## **When can I apply?**

- You can apply for the Seniors' Drug Plan coverage at any time.
- If you apply before your 65th birthday, your coverage begins the first day of the month that you turn 65.
- If you apply after your 65th birthday, your coverage begins as soon as your application is processed.

## **Once I apply, what is the effective date of coverage?**

- The effective date is the date that a complete application with all required documentation is received in the Drug Plan.

## **How will I know if I qualify after I initially apply?**

- You will receive a letter in the mail informing you if you do or do not have coverage under the Seniors' Drug Plan.
- The letter is for your records only; you are not required to show it to your pharmacist to receive your benefits.

## RENEWALS:

### Do I have to apply for coverage each year?

- The Seniors' Drug Plan is based on your annual reported income. The Drug Plan must confirm your income with Canada Revenue Agency each year in November to ensure that you remain eligible for coverage.

## FORM A

- By using [Form A](#), your coverage will be automatically renewed each year as long as you continue to file your income tax return with Canada Revenue Agency and hold a valid Saskatchewan Health Card.

### \*\*PLEASE NOTE:

- You will ONLY be notified if there has been a change in your coverage.
- If you continue to be eligible year after year, you will not receive a letter each year. Your coverage will continue automatically.

## FORM B

- If you do not file income tax or would rather submit your financial information annually, please complete [Form B](#) and contact the Drug Plan for additional assistance.
- By completing Form B, you will be required to re-apply for coverage **each year** with supporting income documentation.
- In the fall, you will receive a renewal notice with the required form, details on any deadlines, contact information and instructions to renew your benefits.
- For your convenience, the Drug Plan **encourages you to complete [Form A](#)**, so you do not have to complete a form and submit income every year AND to prevent a lapse in coverage.

### I have Special Support already, why do I have to fill out another application for the Drug Plan to get my income information from Canada Revenue Agency?

- The Seniors' Drug Plan and the [Special Support Program](#) are separate programs and use two different income lines from your income tax form to determine your coverage
- The Seniors' Drug Plan is based on individual NET income.
- The [Special Support Program](#) is based on TOTAL family income and TOTAL family drug costs.
- It is required by the federal government that each applicant sign a consent form in order to release income information to the Drug Plan for each specific program.

### How can I get more information about the Seniors' Drug Plan?

- Contact the Drug Plan toll free at 1-800-667-7581 or in Regina at 306-787-3317.
- Information is also available online at: <https://www.saskatchewan.ca/residents/health/accessing-health-care-services/seniors-drug-plan>