



# THE COUNCIL OF THE FEDERATION LITERACY AWARD

2018 Saskatchewan Call for Nominations  
Guidelines and Nomination Package

**Category: Family Literacy Leader**

**Application Deadline: Friday, May 25, 2018**

**Submit to:**

The 2018 COFLA Selection Committee  
Provincial Library & Literacy Office  
Ministry of Education  
409A Park Street  
Regina, Saskatchewan S4N 5B2

# 2018 Council of the Federation Literacy Award (Saskatchewan)

**The Premier of Saskatchewan  
invites you to nominate an individual who has made an outstanding  
contribution to advancing family literacy in Saskatchewan.**

## What is the Council of the Federation?

The Council of the Federation is made up of Canada's 13 premiers who work together on a number of key initiatives that are important to all Canadians.

## What is the Council of the Federation Literacy Award?

The Council of the Federation Literacy Award is a national award that celebrates outstanding achievements in literacy. First presented in 2005, it is awarded annually to an individual or organization in each province and territory.

In 2018, Saskatchewan will honour a Family Literacy Leader who has made a significant contribution to advancing family literacy in Saskatchewan.

## What is a Family Literacy Leader?

A Family Literacy Leader may be a family literacy practitioner, early childhood educator, teacher, librarian or community educator who plays an important role in promoting, developing, and/or delivering family literacy programs and services that support a culture of families learning together at home, in school and in the community.

## Who can be nominated?

Any Saskatchewan resident 18 years and older, who demonstrates outstanding achievement, innovative practice and excellence in family literacy, for the benefit of families and/or communities in Saskatchewan is eligible.

Nominees considered for this award:

- are knowledgeable in the principles of family literacy theory and practice and use/champion innovative intergenerational approaches to help parents/caregivers and children learn together;
- are good communicators and exhibit leadership within their organization or communities to serve families and strengthen family engagement efforts;
- model lifelong learning and share family literacy best practices with educators, families and communities within their sphere of practice; and,
- have a demonstrated record of success in the promotion, development and/or delivery of family literacy programs, services, and/or initiatives that benefit families and/or communities in Saskatchewan.

## Who can submit a nomination for this award?

Anyone over 18 years of age may submit a completed nomination package (including all supporting information) for the 2018 Council of the Federation Literacy Award.

## How will the 2018 award recipient be chosen?

An independent selection committee will review the nominations and select the award recipient. All applicants, including the recipient, will be notified by June 15, 2018.

## What will the award recipient receive?

The Saskatchewan recipient of the 2018 award will be presented with an inscribed medallion, a certificate and a prize worth \$300 at a presentation after June 15, 2018.

## Application Process:

1. **Complete and attach the signed nomination form** (two pages including signatures of the Nominator and the Nominee).
2. **Attach the following supporting information:**
  - a. **An account of the nominee's education and relevant experience** pertaining to family literacy initiatives or actions taken, including impact the nominee has had on advancing family literacy in Saskatchewan, either through public awareness, program development, service delivery, innovation, and/or research.
  - b. **Two letters of support** describing why the nominee should receive the award, with specific examples of:
    - i. initiatives the nominee has undertaken to advance family literacy in Saskatchewan and impacts; and,
    - ii. other awards and recognition received.
3. Additional supporting evidence, i.e., copies of portfolio, photos, newspaper articles, etc., that provide evidence of a nominee's achievements may be included, but will not be returned unless specifically requested by the nominee.
4. The nomination package (including attachments) may be submitted as follows, **by Friday, May 25, 2018:**
  - a. **Electronically** by 11:59 p.m. on May 25, 2018 (with the nomination forms **signed** and scanned) to [sask.literacy@gov.sk.ca](mailto:sask.literacy@gov.sk.ca);
  - b. **Couriered** by 4:00 p.m. on May 25, 2018 to: Provincial Library & Literacy Office, 409A Park Street, Regina, SK S4N 5B2; **or**,
  - c. **Canada Post Mail** (postmarked by May 25, 2018) to: The 2018 COFLA Selection Committee Co/ Provincial Library & Literacy Office 409A Park Street, Regina, Saskatchewan S4N 5B2.

## 2018 Council of the Federation Literacy Award (Saskatchewan) Nomination Form

### Nominee

\_\_\_\_\_  
*Name of the Individual Nominated (please print)*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*City/Town*

\_\_\_\_\_  
*Postal Code*

\_\_\_\_\_  
*Telephone (work)*

\_\_\_\_\_  
*E-mail*

#### The Nominee must sign and agree to the following:

I, \_\_\_\_\_ (print name), agree to be nominated for the 2018 Council of the Federation Literacy Award. I confirm the information provided is accurate, and I voluntarily consent to the use and exchange of this information by and between the Ministry of Education and the Council of the Federation Literacy Award Selection Committee for the sole purpose of evaluating and selecting award recipients.

If I receive this award, I also consent to having my name, home town, summary of achievements and photographs associated with this award to be released to the media and included for publicity purposes, in the Government of Saskatchewan publications and with websites associated with this award. This consent shall remain valid unless I/we revoke it in writing.

\_\_\_\_\_  
*Signed name of the Nominee*

\_\_\_\_\_  
*Date Signed*

*The Ministry of Education is collecting this information under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act.*

## 2018 Council of the Federation Literacy Award (Saskatchewan) Nomination Form

### Nominator

First Name

Last Name

Address

City/Town

Province

Postal Code

Telephone (home)

Telephone (work)

E-mail

#### The nominator must sign and agree to the following:

I am submitting this nomination and certify that it is an accurate description of the activities for which the nominee is nominated.

\_\_\_\_\_  
Nominator's Signature

\_\_\_\_\_  
Date

#### Nomination Checklist: The nomination package should include:

- a **completed nomination form** signed by both the Nominator and the Nominee;
- a **summary** highlighting the role that the Nominee has played in advancing family literacy ( i.e., promotion, development and/or delivery of family literacy programs, services, and/or initiatives) and impacts; and,
- two letters of support** that describe why the nominee should receive the award.

#### Submit the nomination by Friday, May 25, 2018 to:

The 2018 COFLA Selection Committee  
co/Provincial Library & Literacy Office  
409A Park Street  
Regina, Saskatchewan S4N 5B2

#### The nomination package may be submitted by one of the following means:

- Electronically** by 11:59 p.m. on May 25, 2018 (with the nomination forms **signed** and scanned) to [sask.literacy@gov.sk.ca](mailto:sask.literacy@gov.sk.ca)
- Couriered** by 4:00 p.m. on May 25, 2018 to the above address
- Canada Post** (electronically date stamped or postmarked by May 25, 2018) to the above address

**For more information contact: Merla Parker at the Provincial Library and Literacy office, Ministry of Education at 306 787-2513 or by email: [merla.parker@gov.sk.ca](mailto:merla.parker@gov.sk.ca)**